

## Technology Requirements and Information for the Online Hybrid MA Statistics Program

Adobe Connect is the videoconferencing solution you will use to view and participate in our online courses. Please follow these best practice guidelines to ensure that you can fully and successfully participate in each Adobe Connect live session. It is recommended to give yourself ample time to practice utilizing Adobe Connect before attending a live webinar or class session for the first time.

1. Use a hard-wired Internet connection. To participate in Adobe Connect meetings, a hard-wired Internet connection (Ethernet) is highly recommended. A weak Wi-Fi connection will cause issues such as latency, choppy audio, and frequent loss of connection.
2. Use Mozilla Firefox. Google Chrome currently causes issues with Adobe, so we recommend Firefox for best results.
3. Purchase a microphone/headset. Prepare to talk as needed during the live class sessions. While many laptops come with built-in microphones and speakers, we highly recommend that you use a USB-based headset with microphone, such as the Logitech ClearChat Comfort USB Headset: <http://www.amazon.com/Logitech-ClearChat-Comfort-Headset-Black/dp/B000UXZQ42> If you are using a laptop with a built-in microphone, please use headphones or earphones during the Live Session to avoid echo or feedback. Listening through speakers may cause echo and disrupt the entire class.
4. Conduct a Meeting Diagnostic. Click the link below to conduct a meeting connection diagnostic and make sure that your computer is ready for Adobe Connect meetings. [http://columbia.adobeconnect.com/common/help/en/support/meeting\\_test.htm](http://columbia.adobeconnect.com/common/help/en/support/meeting_test.htm) (You will need a Mozilla Firefox, a supported version of Flash, and an Adobe Connect add-in.)
5. For quizzes and exams, you will need to digitize your answers and send them to the professor. In order to do this, you will need to purchase a USB Portable Scanner (see attached photo of a sample product). If you already have a scanner, then there is no need to purchase a USB Portable Scanner. Please see sample photo below.
6. Email if you need help to [live@ce.columbia.edu](mailto:live@ce.columbia.edu).

